



# ZONING HEARING BOARD APPLICATION

Derry Township, Dauphin County, Pennsylvania

*This block to be completed by Township*

Application no: \_\_\_\_\_ Date received: \_\_\_\_\_

Map no. \_\_\_\_\_ Parcel no. \_\_\_\_\_

### 1. APPLICANT INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Interest of Applicant, if not Owner:  Agent  Lessee  Prospective buyer  
 Other:

### 2. OWNER INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### 3. PROPERTY INFORMATION

Address: \_\_\_\_\_

Parcel No: \_\_\_\_\_

Base Zoning District: \_\_\_\_\_

Zoning Overlay(s) (if applicable): \_\_\_\_\_  
 \_\_\_\_\_

Current use of Property: \_\_\_\_\_  
 \_\_\_\_\_

Proposed use of Property: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**4. ZONING ORDINANCE RELIEF REQUEST (attach additional sheets if necessary)**

Applicant requests a Special Exception authorization under Chapter 225, Article \_\_\_\_\_;  
Section \_\_\_\_\_ of the Derry Township Code of Ordinances regarding:

\_\_\_\_\_  
\_\_\_\_\_

Applicant requests a Variance under Chapter 225, Article \_\_\_\_\_;  
Section \_\_\_\_\_ of the Derry Township Code of Ordinances regarding:

\_\_\_\_\_  
\_\_\_\_\_

Applicant requests a Variance under Chapter 225, Article \_\_\_\_\_;  
Section \_\_\_\_\_ of the Derry Township Code of Ordinances regarding:

\_\_\_\_\_  
\_\_\_\_\_

Applicant requests a Variance under Chapter 225, Article \_\_\_\_\_;  
Section \_\_\_\_\_ of the Derry Township Code of Ordinances regarding:

\_\_\_\_\_  
\_\_\_\_\_

Applicant requests an appeal to the Zoning Officers Determination under Chapter 225, Article \_\_\_\_\_; Section \_\_\_\_\_ of the Derry Township Code of Ordinances regarding:

\_\_\_\_\_  
\_\_\_\_\_

Has a previous Conditional Use Application, Zoning Hearing Board Application, and/or Subdivision or Land Development Plan Application been filed for this Property?     Yes     No

If Yes, provide name(s), date(s), and application number(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. EXPLANATION OF PROJECT (attach additional sheets if necessary)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. UNNECESSARY HARDSHIP CRITERIA (VARIANCE REQUESTS ONLY)**  
*(attach additional sheets if necessary for explanation)*

Explain what physical characteristics of the property are preventing compliance with the Zoning Ordinance (i.e., irregular lot conditions such as slope, lot width, size, or shape): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there any other area of the lot that could accommodate the proposed improvements in compliance with Zoning Ordinance? \_\_\_\_\_  
\_\_\_\_\_

Were the above hardships or conditions created by the owner/applicant? \_\_\_\_\_  
\_\_\_\_\_

Is the minimum relief or variance from the Zoning Ordinance being requested for the project? \_\_\_\_\_  
\_\_\_\_\_

Is the proposed project in keeping with the character of the adjoining properties in the neighborhood or the zoning district in which this property is located? \_\_\_\_\_  
Describe any potential impacts to adjacent properties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. SIGNATURES**

My signature authorizes permission for the Township to post this property and for Township officials and staff to enter thereon for inspection purposes.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print name: \_\_\_\_\_

Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print name: \_\_\_\_\_

**Submission requirements**

- Filing fees: One- and Two-Family Residential – \$260.00  
Multi-family and Nonresidential – \$450.00 (make checks payable to Derry Township)
- The completed and signed Application (**1 original**), and the necessary supporting documentation, including a scaled site plan, renderings, or other exhibits of the proposed use or alteration (**6 copies**)
- Submissions shall be made to the Department of Community Development, 600 Clearwater Road, Hershey, PA