



**Hershey Public Library  
Board of Directors Meeting  
December 14, 2010**

**MINUTES**

**ATTENDANCE**

Members present: Rosemary Marino, President, John Abel, Diana Briselli, Kelly Fedeli, Todd Pagliarulo, Anne Reeves

Absent: Michele Taylor, Friends Representative, Jeanette Murray; Endowment Trust Representative, Charles Leedecker

Rosemary presented Barbara Ellis with a bouquet of flowers in celebration of her 60<sup>th</sup> birthday and cupcakes in her honor were shared with the board.

**CALL TO ORDER**

Rosemary called the meeting to order at 7:10 pm

**MINUTES**

**Motion:** A motion to approve the Minutes of the November meeting was made by Anne Reeves and seconded by John Abel. Rosemary abstained because of her absence at the November meeting. The Minutes were approved as distributed.

**FINANCIAL REPORT**

The financial report ending November 30, 2010 was distributed and reviewed. EBSCO, our subscription service, will be refunding \$3800 that they have been holding as a credit balance. Barbara noted that the sidewalks around the library have been leveled. This is covered in this year's budget.

**COMMUNICATION.**

- A letter to the M S Hershey Trust thanking them for \$25,000 donation
- \$500 was received from the Susquehanna Bank
- A note was shared from S. Glass, who is working on a library science degree, thanking Bonnie and Barbara for their help
- A letter from an 8<sup>th</sup> grader wanting to work on a project for his Eagle Scout project. Friends will be working with him in creating counter space in the Friends area.

**DIRECTOR'S REPORT**

Barbara encouraged members to read the staff reports. She highlighted the following from her report:

- The Staff Appreciation Lunch will be sponsored by Friends on December 15.
- Encouraged members to read staff reports
- Circulation is down. This can be attributed in part to the renovations at the East Shore Library and the new Hummelstown Library.

Barbara was asked about the status of HPL computers reported stolen at the PaLA conference in October. She responded that PaLa administration has agreed to pay for replacement computers for HPL, and then PaLA will seek reimbursement from their own insurance company.

## REPORTS OF REPRESENTATIVES

### Friends

Jeanette Murray was not present.

### Endowment Trust

Charles Leedecker was not present. However, he reported by phone a December 14th balance of \$1,543,712, an increase of 2.2% since the last report.

## OLD BUSINESS

### Report on Redesign Project

Conversations and meetings are taking place and design and furniture ideas are being discussed, and prices being compared. Carpet samples are being looked over by staff and committee, hoping to choose the carpet this month.

Barbara Ellis met a person at the Partnership Meeting who expressed interest in computer desks. An inner city church, Martin Luther King Church, has shown interest in our computer desks that are being replaced. They will be used for a computer lab that is being set up in their church. It was indicated that church volunteers could come in and remove the desks. Public Works will oversee the project of the removal. The Township Manager, Jim Negley, will be contacted prior to this project as to the validity of allowing the computer desks to be removed and given to the church.

Anne remarked that this was great for the HPL to be helping with an inner city project.

The Board **supports the proposal** to allow the Martin Luther King Church to remove computer desks for their church computer lab. Barbara will contact Jim Negley and work out the details.

### Code of Conduct and Library Policy regarding bullying behavior

#### Discussion and changes

The Board reviewed and discussed the proposed changes and amendments to the Code of Conduct.

Motion: A motion was made by Anne Reeves to approve the amended Code of Conduct with the addendum to review the policy yearly. A date of any reviews or changes will be added to the document. The motion was seconded by Kelly Fedeli. Motion unanimously approved.

A copy of the amended Code of Conduct is available under "policies" on the library website.

Barbara shared what the Library is doing to help curb bullying. She will be writing an article for the newspaper focusing on the library's stand and what is available in the Hershey Public Library regarding bullying.

Heather, Reference Assistant, has made brochures, book lists, and bulletins in reference to anti-bullying to be placed in strategic places.

## ADJOURNMENT

**Motion:** A motion to adjourn the meeting was made by Todd Pagliarulo, seconded by John Abel. The meeting adjourned at 8:40 pm.

## NEXT MEETING

The next meeting of the Library Board of Directors will be **Tuesday , January 18<sup>th</sup>, 2011**, 7 p.m. at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder

