



**Hershey Public Library
Board of Directors Meeting
December 13, 2011**

MINUTES

ATTENDANCE

Present: Rosemary Marino, President; Barbara Ellis, Library Director; John Abel, Diana Briselli, Kelly Fedeli, Todd Pagliarulo, Anne Reeves
Friends of the Library Representative - Nina Castillo
Endowment Trust Representative - Ralph Keil

Absent: Michele Taylor

CALL TO ORDER

Rosemary Marino, President, called the meeting to order at 7:05 pm.

APPROVAL OF MINUTES

Motion: A motion was made by Todd Pagliarulo, seconded by John Abel, to approve the November 15, 2011 Minutes of the Library Board of Directors Meeting. Kelly Fedeli abstained from voting. The Minutes were approved.

FINANCIAL REPORT

There was no financial report to review. Barbara Ellis did report that the Library has stayed very close to r budget so far this year. An end of the year Financial Report will be available early in 2012.

COMMUNICATIONS

No communications.

DIRECTOR'S REPORT

- Barbara Ellis informed the Board that a Coffee Bar is now in operation in the library. It is being serviced by the circulation desk. The charge will be \$1.00, which includes the k-cup, a cup w/lid.
- Jennifer Wolfe, IT Assistant, has received her Master of Library Science.
- Stats were discussed.
- Another Eagle Scout will be visiting in January. He will be helping with a garden, being assisted by Public Works. The garden is being planted in memory of Stan Ginder, custodian, who passed away this year.
- Barbara Ellis & Jeff Cothren are working on a tech plan that is due every three years. It must be submitted to the Office of Commonwealth Libraries in December.

REPORTS OF REPRESENTATIVES

Friends

Friends of the Library representative, Nina Castillo gave a report. There will be no meeting of the Friends in December or January. The program on Iceland in November was very well attended.

Endowment Trust

This is the last meeting for Ralph Keil, representative from the Endowment Trust. Ralph was asked to choose a book to be placed in the library collection in his honor for service on the Library Board of Directors.

Ralph encouraged the The Friends of the Library, the Board of the HPL Endowment Trust and the Library Board to work more closely together to make the Endowment Trust more visible in the community so they might consider making donations to the Trust, or include the Trust in their estate planning.

OLD BUSINESS

OTHER

Todd Pagliarulo is ending his service on the Township Board of Supervisors on December 31, 2011. Barbara Ellis and Rosemary Marion expressed appreciation for his participation on the Library Board and also on the Board of Supervisors. A book of Todd's choosing will be placed in the library collection in his honor.

Diana Briselli's term of office on the Library Board has expired. Barbara Ellis thanked Diana for her time on the board and expressed appreciation for her participation. Rosemary expressed her appreciation and thanked Diana for the incredible energy she shared. Barbara informed Diana that she should choose a book to be placed in the library collection in her honor and appreciation for serving on the Library Board of Directors

NEW BUSINESS

Approval of 2012 Calendar Closing Dates

Motion: A motion to approve the 2012 Calendar Closing Dates was made by John Abel, seconded by Kelly Fedeli. The calendar was amended to read Wed. or Fri, March 7 or 9. The 2012 Calendar Closing Dates was approved, as amended.

There was discussion on cutting the library hours in order to reduce the 2012 budget. After much discussion the Board left the decision to Barbara's discretion as to what part of the day the library could best afford losing an hour. Barbara Ellis recommended closing one hour earlier at the end of day. The Library Board respected Barbara Ellis' recommendation. This will be presented to the Board of Supervisors.

ADJOURNMENT

The meeting adjourned at 8:30 pm.

Rosemary wished the Board a good holiday and expressed her gratitude and appreciation to them for their cooperation throughout the year.

Barbarba Ellis thanked the Board for their service and appreciation to the best Board ever. Happy Holidays.

NEXT MEETING

The next meeting of the Library Board of Directors will be **Tuesday, January 17, 7 p.m.** at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder