



**Hershey Public Library  
Board of Directors Meeting  
September 21, 2010**

**MINUTES**

**ATTENDANCE**

Members present: Rosemary Marino, President; Chris Gawron, Circulation Director; John Abel, Diana Briselli, Kelly Fedeli, Todd Pagliarulo, Anne Reeves, Michelle Taylor  
Friends Representative: Jeanette Murray

**CALL TO ORDER**

Rosemary Marino, President, called the meeting to order at 7:00 pm

Rosemary acknowledged Chris Gawron, Circulation Services Coordinator, in the absence of Barbara Ellis.

**NEW BOARD MEMBER**

Rosemary introduced Todd Pagliarulo, who replaces Mike Pries on the Library Board. Mike has taken a County Commissioner position.

**MINUTES**

**Motion:** A motion to approve the Minutes of the August 17<sup>th</sup> meeting was made by Michelle Taylor and seconded by Anne Reeves. The Minutes were unanimously approved.

**REPORT ON REDESIGN PROJECT**

Chris Gawron introduced Joyce Seno, from the Larson Design Group. Joyce shared with the board the layout of the proposed redesign project to date. She explained the space planning and pointed out the changes, noting some have already been made.

Chris shared the East Shore Library visit and how some of the changes we are looking into are working at the East Shore Library.

There was discussion and enthusiasm by the board about the proposed coffee bar.

The relocation of the Young Adult area and the Children's Desk were items that were discussed and noted to be good changes. The areas will have lower shelves to permit visibility from the circulation desk.

Any replacement of furniture and equipment will depend upon the budget and costs.

Overall the Board thought the plans were good. The Timeline for the completion of the redesign was noted to be by the end of the year.

Rosemary thanked Joyce for her presentation and taking the time to come to the board meeting

Appreciation was also expressed for Diana's and Chris' participation in the redesign committee meetings.

John Abel recommended that the Library become as "green" as possible using products and equipment to do so.

**FINANCIAL REPORT**

The financial report ending August 31, 2010 was distributed and reviewed. Chris Gawron informed the board of the ability to pay fines by credit card. This can be done on line or in the library. A fee of \$.30 cents is to be charged the patron for this service.

Chris noted that the new meeting room fees have brought in revenue and with no complaints from the persons using the meeting rooms.

**COMMUNICATION**

- Diana shared with the board that she will be sending a card to Charles Leedecker from the Board Charles is recuperating from receiving a pacemaker.

- Diana shared a thank you letter from Melissa thanking the Board for the note of congratulations from Library Board on her 15 years of service with the Hershey Public Library.

### **DIRECTOR'S REPORT**

Chris reviewed the Director's report in Barbara's absence:

- There are two new employees: Heather Mahraj in Reference and Jen Wolfe in IT.
- Kelly commended Barbara for pursuing grants (as Barbara noted in her report)

### **REPORTS OF REPRESENTATIVES**

#### **Friends**

Jeanette Murray reported on the Annual Book Sale. The final total raised was about \$56,000

#### **Endowment Trust**

Charles Leedecker was not present. Rosemary noted the Endowment Trust will meet in October.

### **NEW BUSINESS**

Rosemary suggested that the board have a fund available to pay for cards, flowers, etc. sent to persons in appreciation, acknowledgement for service, illness, etc.

### **OLD BUSINESS**

#### **Revised Request for 5-year Plan funds**

**Motion :** A motion was made by John Abel and 2<sup>nd</sup> by Michele Taylor to approve the spending of \$500 from the 5-Year Plan funds to cover the subscription price of the Evanced Utility. The motion was unanimously approved.

This motion revised a board action taken at the August meeting.

### **OTHER**

Rosemary reminded the board to read the Minutes prior to the meeting.

Michele expressed her concern about all facets of "bullying" in the library. Chris added that the Library policy comes up when you first use the computer, but bullying is not directly addressed. A question was raised as to whether the policy needs updated. It was suggested that the library add a disclaimer to the policy. Michelle thought this was a good topic for PaLA to address

### **ADJOURNMENT**

**Motion:** A motion to adjourn the meeting was made by Kelly Fedeli, seconded by Anne Reeves. The meeting adjourned at 8:40 pm.

### **NEXT MEETING**

The next meeting of the Library Board of Directors will be Tuesday, October 19, 7 p.m. at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder