

**TOWNSHIP OF DERRY  
BOARD OF SUPERVISORS MEETING**

**Tuesday, December 2, 2014  
600 Clearwater Road, Hershey, Pennsylvania 17033**

**CALL TO ORDER**

The December 2, 2014 Township of Derry Board of Supervisors meeting was called to order at 7:03 p.m. by John W. Foley, Jr., Chairman.

**ROLL CALL**

***Supervisors Present:***

Sandy A. Ballard  
Justin C. Engle, Secretary  
John W. Foley, Jr., Chairman  
Marc A. Moyer, Vice-Chairman  
Matthew A. Weir

***Also Present:***

Matt Bonanno, HRG Engineer  
Thomas Clark, Director of Public Works  
Barbara S. Ellis, Director of Hershey Public Library  
Charles Emerick, Director of Community Development  
Jill Henry, Assistant Township Manager  
Cheryl Lontz, Manager of Payroll and Employee Benefits  
Matt J. Mandia, Director of Parks and Recreation  
James N. Negley, Township Manager/Township Treasurer  
Patrick O'Rourke, Chief of Police  
Jon Yost, Solicitor  
Brenda Van Deursen, Recorder

***Public Present:*** Elvira Ebling, Kendra Mohr, Josh Bonn, Phil V., Ken Scardino, Dan Creep, Chet Rose, Nicholas Greco, Dale Holte, Craig Smith, Ross Santangelo, Linda Mischevich, Bill Landis, Jon Sheppard, Michelle Sheppard

**Chairman Foley advised that all public meetings are recorded for providing accurate minutes.**

**Chairman Foley announced that the Board of Supervisors met in executive session to discuss land, legal, and personnel matters.**

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one came forward.

**NEW BUSINESS**

**A1-10 Consideration of the adoption of a decision in the case of Conditional Use Request No. 2014-02 as filed by DSG Development Corporation.**

**Charles Emerick, Director of Community Development** – This land is referenced as Camp Stoverdale and the Stover Farmhouse tracts. Camp Stoverdale tract contains about 21.6 acres and the Stover Farmhouse tract contains about 2.3 acres. The conditional use seeks authorization to cluster 81 dwelling units...23 single family detached dwellings and 58 attached residential townhouse units. The cluster development is proposed on two separate lots, but all units will be part of “The Point” development. If adopted, it would grant the conditional use authorization to cluster the dwelling units. It is understood some modifications to the plan may be necessary to bring it forward as a land development plan. Mr. Emerick reviewed the conditions that would be included if this is adopted.

Vice-Chairman Moyer recalled during the public comment that there was a great deal of discussion about on-street parking concerns and he understands there has been a condition added to address those concerns. He asked if that addition is in conjunction with community involvement. Mr. Emerick responded that our ordinance does not require additional parking for townhouse dwellings, but many ordinances do. They range from an additional half parking space per unit to a whole parking space per unit. In this case, Mr. Emerick recommended that one parking space be added per five units in lieu of the Township not having a specific regulation and understanding that each parking space creates impervious area. Looking at the sketch layout this is a doable overflow number that will work well with the property although this is the first time the developers have heard of this.

Vice-Chairman Moyer said he believes it was Mr. Gelder who mentioned how this configuration will actually improve traffic flow and green space. Mr. Emerick said they mentioned during their proposal that they tried to site a lot of the homes in areas where there were existing campsites over the years to help eliminate the disturbance of sensitive environmental areas.

Supervisor Ballard asked about the details as to the annual maintenance and repair costs being included and if it is a common provision. Mr. Emerick said that it is a standard condition for what Derry Township has granted in the past. The property owner/developer would hire an engineer to do an estimate and our engineer reviews it to make sure it's pretty much accurate. Other language in there included as you develop a Homeowners Association, initially the developer is responsible for the improvements and for the maintenance until at such time enough units are sold that the Homeowners take it over. So it is important that the numbers be balanced. Also there is a disclosure statement that Derry Township requires, which would be a fee or a notice to the purchasers.

**Craig Smith, RGS** – Mr. Smith wanted to clarify that the additional parking can be accommodated on-street also. Mr. Emerick said no, it is off-street parking, one per five units. Mr. Smith asked if this is in addition to the two already provided. Mr. Emerick said that is correct. The ones that are required are in the driveway and in the garage. Mr. Emerick explained it is one additional off-street parking space per five units. Mr. Smith said that could be accommodated as pull in parking from the public right of way. Mr. Emerick said you cannot back into the street from a parking space, but you could add an additional small parking lot. Mr. Emerick said in his proposal he is looking at 58 attached residential units, which would equal 12 spaces.

A question was asked if you would still need an additional parking space if a unit has a two-car garage with a double driveway. Mr. Emerick said you are going to be required to have 12 additional parking spaces over the entire development. For every five townhomes you build, you will need to add one additional parking space than what is required. For the 58 attached

residential units, you are going to need 116 (two per townhouse), plus 12 more equaling 128 parking spaces for townhomes including the garage and the driveway.

**Motion:** A motion made by Supervisor Engle and seconded by Supervisor Ballard that the adoption of a decision in the case of Conditional Use Request No. 2014-02 as filed by DSG Development Corporation with the noted conditions, is hereby approved. *The motion carried, 5-yes 0-no.*

**B1-9 The Preliminary/Final Land Development Plan for Hilton Garden Inn Hershey – Building Addition, Plat No. 1244.**

**Charles Emerick, Director of Community Development** – This development is located on the west side of and adjacent to the Park Village Plaza shopping center and is located entirely within the General Commercial zoning district where a hotel is a permitted use. The plan is proposing the addition of 13 rooms to the existing 99-room hotel. The traffic report indicated that the 13 rooms would contribute 7 additional AM peak hour trips and 8 additional PM peak hour trips. There is an area identified as stabilized turf on the plans that comes in behind the hotel, adjacent to the land to the north to serve as access for fire apparatus. Some waivers have been requested.

Supervisor Ballard asked about the waiver for the 2-year/24-hour runoff volume increase and if there will be an adverse impact on the neighbors. Mr. Emerick said the original project was done prior to the 2-year/24-hour storm requirement. Typically to address that section of the stormwater ordinance, you must infiltrate a certain amount of water. Here we have known sinkholes on the property and we have had sinkholes along Walton Avenue. This is the time we support the waiver and accept in replacement some additional water cleaning elements.

Supervisor Ballard asked if it means the neighbors might experience more runoff. Mr. Bonanno explained they check every plan to make sure that does not happen. In addition to the rain garden, they are putting in some additional inlets and pipes to capture all the water on the site and conveying to the existing stormwater detention basin which they are making some modifications to. When that basin discharges it goes into undergrown pipes down Walton Avenue. We are making sure they comply with the peak rate control ordinance which is from the one year up to the hundred year storms.

Supervisor Ballard asked about the purpose of this requirement that we are waiving. Mr. Bonanno said basically what you are waiving is the requirement to capture the water and infiltrate it into the ground. It is treated through the rain garden and then to the detention basin.

Supervisor Weir said the stabilized turf area seems to be exiting on the property of the American Legion now. Mr. Emerick said that is correct. If that property is ever developed, does the fire company lose access to the back of the hotel? Mr. Emerick said he recalls an easement that comes along the western side of the property that will take care of access for emergency vehicles.

Mr. Emerick said there are additional efforts made to clean the stormwater beyond the rain garden. The developer will post financial security for the improvements and prior to the release of that security the Township engineer inspects the facilities to see what portions are done.

**Motion:** A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that the Preliminary/Final Land Development Plan for Hilton Garden Inn Hershey – Building Addition, Plat No. 1244, is approved subject to the following:

- a. That the applicant reimburses the Township for costs incurred in reviewing the plan no later than January 2, 2015.
- b. That performance security is provided to guarantee the completion of required improvements, and the accompanying agreement is signed no later than June 2, 2015.
- c. That a DXF or AutoCAD digital file of the plan is provided no later than June 2, 2015.
- d. That a letter from the Dauphin County Conservation District approving the Erosion and Sedimentation Control Plan is provided no later than June 2, 2015.
- e. That a copy of the NPDES permit is provided no later than June 2, 2015.
- f. That the Stormwater Best Management Practices Operation and Maintenance agreement and a revised deed or Declaration, listing the stormwater BMPs as a restricted covenant, are recorded concurrently with the plan.

It is further moved that the following waivers are granted from the Subdivision and Land Development Ordinance and the Stormwater Management Ordinance:

- a. From Sections 185-12.D.(3).(a).[19] and 185.13.E.(4).(a).[9] regarding the requirement to show existing features within 200' of the property.
- b. From Sections 185-12.D.(3).(a).[21] and 185.13.E.(4).(a).[19] regarding providing profiles of the existing, undisturbed storm sewer lines.
- c. From Sections 185-12.D.(3).(a).[23] and 185.13.E.(4).(a).[21] regarding providing profiles of the existing, undisturbed gas and water lines.
- d. From Section 185-18.C regarding monuments.
- e. From Section 174-13B.(1).(a) regarding 2-year/24-hour runoff volume increase.

***The motion carried, 5-yes 0-no.***

**C1-7 The Preliminary/Final Subdivision Plan for Woodland Hills, Plat No. 1203 (as revised November, 2014).**

**Charles Emerick, Director of Community Development** – This plan is a re-revised submission representing modifications done to a plan conditionally approved. The revisions are for a minor driveway change and re-vegetation of wooded areas. The plan proposes the creation of 5 new lots. The design includes a short extension of Hillside Road which will terminate in a cul de sac. It is also proposed to provide public water and public sewer to the development. Because of the small number of lots, the developer proposes to pay a fee in lieu of dedication of park, recreation, and open space area.

The Board took action to withdraw the conditional approval from this plan due mainly to the removal of an excessive amount of trees not illustrated on the approved plans. In accordance with our ordinance, Swatara Station Partners, LLC (SSP) is required to replace the trees that were removed beyond the limit of disturbance on the approved plan. The required tree replacement is 334 trees and Mr. Emerick provided the Board with the sales bill for all of the 334 trees that were purchased and planted.

There was also a concern for the impact that the modification of the land cover would have on stormwater management. SSP had their consultant review and revise their stormwater management report in light of this condition. HRG reviewed the report and found it to be

compliant with our regulations. This modification has led to the plan change of the driveway for Lot 5. They are simply trying to use some of the roads that were cut in as part of the tree removal and tree planting to grade in a much better driveway.

**Discussion:**

Supervisor Ballard asked if the estimate that was done counted the trees that were greater than or equal to 8 inch diameter to about 3 feet up. Mr. Emerick said that was correct. She asked what size are the replacement trees. Mr. Emerick said they were all 1 ½ - 2 inches which was noted on the sales bill given to the Board. Supervisor Ballard said we originally had 8 inch or more trees and now we only have very small trees that were replaced.

Supervisor Ballard asked why we are only asking for 15% of the actual cost of the tree as opposed to 100% of the actual cost. Mr. Emerick said because the trees are in the ground today.

Supervisor Ballard asked what guarantee do we have that all 334 trees will survive for three years. Mr. Emerick said that Mr. Sheppard has a one-year guarantee for 334 trees and that is why he is recommending 15% of the cost. Supervisor Ballard asked again why not 100%. Mr. Emerick said if he would have built a road within the development and bonded it, he would have bonded 15% of the total amount.

Supervisor Ballard said in order to get the security back how long do the trees have to survive. Mr. Emerick said typically for bonding purposes, we hold the bond for a year or until the development is completed. Some of it will depend on when the development is completed. This type of security we are generally maintaining for 18 months which is his recommendation.

Supervisor Ballard said it reads “all trees that have been planted shall be included at a 15% of the actual cost of the tree and its installation to guarantee the survival of said trees.” She would like to see a three year period for keeping the security.

Vice-Chairman Moyer asked about the status of the Conservation District report. Mr. Emerick responded that the last letter he saw indicated the site itself was in compliance and that there had to be a plan delivered and reviewed by the District. He understands the plan has been delivered to the District. Vice-Chairman Moyer said he would like to see their report before a decision is rendered. Mr. Emerick shared that the Conservation District’s approval is often listed as an approval needed in part of the Board’s conditional approval. The plan cannot be recorded without that approval.

Chairman Foley said if there was an approval by the Board this evening, what could happen on the property. Mr. Emerick said Mr. Sheppard is about at the limit of what can be done on the property without a recorded plan. The Conservation District did want a bypass pipe put in the ground as part of the erosion control which has not been done yet.

**Jon Sheppard, Developer** – Rich from the Conservation District has been at the property with Mr. Sheppard several times and he speaks to him on a weekly basis. As improvements are done to the site, Rich and Mr. Sheppard talk on the phone. Mr. Sheppard has exhausted all the work that he can do except for the bypass pipe, which is the next stage of the soil conservation plan. He cannot obtain financing until he has a recorded plan. He said he does not understand the concern that the pipe is not installed. Chairman Foley said one of the concerns is that quite a bit trees were

removed without permission. Mr. Sheppard said there was an ice storm in January and a lot of trees were damaged. He did not maliciously go in to destroy the land.

**Linda Misceovich, partner of Jon Sheppard** – Ms. Misceovich said she understands the Board's comments. The Board expressed their displeasure in September and requested specific things the developer needed to do. One was to work with Mr. Emerick and Supervisor Weir to determine how many trees needed to be planted to address the concern of the trees that were taken out. They have done that by planting the 334 trees to meet the replanting requirements. They did this to show their good faith in showing the Board they want this to be a properly planted area and an alternative is that we bond that money and then plant after the Board's approval. With regard to Supervisor Ballard's concern, Ms. Misceovich is hesitant to voluntarily agree to a bond for replacement. That is outside of a mandatory requirement. She feels strongly that if any of the trees don't leaf out in the spring this Board has ordinance authority to notify them that the tree has to be replaced without the posting of any bond. They checked with their attorney Josh Bond to assure they comply with what the Board considers to be necessary planting requirements and with regards to the bonding requirements. Attorney Bond is prepared to address the Board. Ms. Misceovich said they would like to move forward as expeditiously as possible. They have no reason to not try and meet every recommended action that the Board has the authority to request them to meet because their investment in the development is realized only if they are able to proceed.

Supervisor Ballard asked if someone would count and make sure all 334 trees are actually living before releasing the bond. Mr. Emerick said that someone would do that.

**Josh Bond, Attorney for SSP** – Attorney Bond reviewed Section 509 of the MPC and the corresponding Derry Township ordinance and it's the developer's position that the Township does not have the authority to require the developer to post a maintenance bond for these trees. Maintenance bonds are only appropriate where the governing body is accepting dedication of some or all of the required improvements. The trees are not being dedicated for public use.

Mr. Emerick referred to Ms. Misceovich's statement regarding our ordinances that there is a way to go back to the developer and request they replace trees. He does not know where that is in the ordinance. As far as the bonding, he agrees that the maintenance bonds are typically collected on public improvements and maintained for 18 months at 15%. Had Mr. Sheppard not put these trees in, the Township could require escrow security to install the trees. We were looking for some guarantee that the trees survive in some way to cause them to be replaced and 15% was a good amount to bond.

Supervisor Engle asked what stops a new owner from cutting down all the trees once a house is built and sold. Mr. Emerick said not a thing. We need some type of overlay district for trees in this area. Supervisor Engle asked how long it takes to know if a tree will survive. Supervisor Weir said 3 to 5 years.

Mr. Sheppard addressed the comment made about the excessive removal of trees. He asked his neighbor, Mr. Landis to address the Board regarding the storm that occurred in January and the effects on his own property. Chairman Foley said he did not believe that was necessary. Mr. Sheppard said he has difficulty when he has been accused of maliciously destroying the land and he did not do that. If he had been more forthright in thinking that this would be a conversation he would have 9 months later, he would have taken photographs and invited Mr. Emerick to view the area, but instead he took a common sense approach.

Chairman Foley said when an experienced developer submits a plan indicating what they are going to be disturbing and then disturbs 2 ½ acres of additional land, this is an issue. You submitted a plan where you already knew the trees were damaged so removing them should have been part of the plan. Mr. Sheppard said if a tree is damaged on a homeowners property wouldn't he have the right to remove it.

Ms. Misceovich added that the plan will indicate all the trees have not been taken down where the developer could have removed them. Supervisor Ballard asked where the area was that they did not take down trees. Ms. Misceovich said that Mr. Emerick showed on the map where we still have to clear ones that we have not cleared. They don't know if they are going to clear it because those areas are dependent on the footprint of the house. Her point is they are not trying to over clear.

Supervisor Engle asked why there was a need to start removing trees when the lots haven't been sold. Ms. Misceovich answered that when you submit a plan you have to show the footprint of the area to be cleared in order to build those plans. Supervisor Engle said it depends who you sell the lot to, they may have had input on where they want their house. Ms. Misceovich said to a certain degree. As a developer you are looking on the property of the plan and the proposed lot where it is going to be a good place to build a house. Supervisor Engle asked if the site contractor told them which trees to remove. Ms. Misceovich said there was an error in which area they drew the line.

Supervisor Ballard understands in those areas there were no trees left so it wasn't just the broken trees that were removed, but all trees. She said she is hearing two different things.

Chairman Foley asked when a decision needs to be rendered. Mr. Emerick said he believes it is 60 days from submission and these plans were received yesterday. Mr. Sheppard asked what the purpose is for not acting tonight. Chairman Foley responded that he would like to understand what the Conservation District has to say. The developer's counsel made reference to our lacking authority and Chairman Foley would like Solicitor Yost to advise him if that is correct. Mr. Sheppard asked if the question is primarily due to the bond because we are talking \$5,400. Chairman Foley said it is one of the issues that has been raised here.

Supervisor Engle said satisfaction of the Conservation District is a requirement to record the plan. He asked the developer if they were going to bond. Ms. Misceovich said they will offer to voluntarily bond if that will help the Board to reach their decision this evening. Supervisor Engle said that takes away Solicitor Yost's need to review the bond requirement.

**Motion:** A motion made by Supervisor Engle and seconded by Vice-Chairman Moyer that the Preliminary/Final Subdivision for Woodland Hills, Plat #1203 (as revised November 2014), is approved subject to the following:

- a. That a revised cost estimate is provided no later than June 2, 2015 to include any trees that have not yet been planted. All trees that have been planted shall be included at 15% of the actual cost of the tree and its installation to guarantee the survival of said trees.
- b. That performance security is provided to guarantee the completion of required improvements and the survival of any trees already replanted, and that the accompanying agreement is signed no later than June 2, 2015.
- c. That the Stormwater Best Management Practices Operation and Maintenance agreement and plan (Appendix A) is recorded concurrently with Plat #1203.

- d. That the developer maintains compliance with Section 185-19.C. of the Subdivision and Land Development Ordinance, including one-for-one replacement of any healthy tree with a trunk diameter equal to or greater than 8 inches, measured 36 inches above the ground, that is removed beyond the limit of tree disturbance shown on the approved plan.
- e. That the Conservation District approval letter be received and a copy of the DSP permit be provided.
- f. That a bond be provided in the amount of 15% of the cost of the 334 trees planted and labor and held for 18 months to guarantee the survival of the trees.

***The motion carried, 5-yes 0-no.***

**D1-5 Adoption of Resolution No. 1411, adopting the Township of Derry's 2015 Budget, and adoption of Resolution No. 1412, establishing Real Estate Taxes for 2015.**

**James N. Negley, Township Manager/Township Treasurer** – On November 12, 2014, the Board of Supervisors entertained a budget hearing. There have been three changes to the budget since the presentation. The first is the addition of \$10,000 for the pool consultant, the second is the addition of \$6,000 to comply with the Tax Association's Budget which was passed the night after our budget hearing, and the third is an addition of \$275,000 placed in the capital budget, which reflects a grant we received for the Cocoa Castle Playground.

Resolution No. 1411 adopts the budget and Resolution No. 1412 establishes the real estate tax rate. There is no tax increase for 2015. The millage remains the same at 1.4466 mils.

Supervisor Ballard wanted to confirm that the economic development manager would not actually be hired until the issue came before the Board. Manager Negley said that is generally not how we proceed in government. Once the budget is passed, the budget money can be expended. Supervisor Ballard would like to have a little more information about the position and how it is going to be funded going forward. She said when we looked to hire a new police chief, the Board was involved. Manager Negley explained that the Board of Supervisors approve all department heads and the Township Manager approves all other positions in the Township. Supervisor Ballard asked who would be on the selection committee for this position. Manager Negley said members of the Downtown Hershey Association and members of the Township staff, which will include Jill Henry and him.

Vice-Chairman Moyer said he is going to respectively disagree with all of this. He certainly would like the Board of Supervisors to take additional affirmative acts in terms of the Downtown Hershey Association manager and usher the selection of that position through. He requests the opportunity for the Board of Supervisors to weigh in on the selection of the manager and implementation of that position. Supervisor Weir agreed with Vice-Chairman Moyer as he has questions about this position. Vice-Chairman Moyer said he doesn't understand how approving a budget necessarily means it is approval on how we allocate those funds. Supervisor Engle added that the budget represents the funding.

Chairman Foley said within this budget we have a proposed position for a police officer. Are we going to be looking at the individual police officer and voting on that officer? This is where we rely on our department heads and our Township manager to provide us with the candidate. Supervisor Ballard said she would like more information. She suggested approving the budget, but the specific authorization of spending that line item needs to come back before the Board.

**Motion:** A motion made by Supervisor Engle and seconded by Vice-Chairman Moyer that Resolution No. 1411, a resolution of the Township of Derry, appropriating specific sums estimated to be required for specific purposes of the municipal government as herein set forth in the total amount of \$23,325,404 for the year of 2015, is hereby approved. *The motion carried, 5-yes 0-no.*

**Motion:** A motion made by Chairman Foley and seconded by Supervisor Engle that Resolution No. 1412, a resolution of the Township of Derry, Dauphin County, Commonwealth of Pennsylvania, establishing the Real Estate Millage rate for 2015 at 1.4466 mills, is hereby approved. *The motion carried, 5-yes 0-no.*

### **E1-1 Approval of a 3-Year Contract for Traffic Signal Maintenance**

**Thomas Clark, Director of Public Works** – On November 24, 2014, after advertising for bids for the Traffic Signal Maintenance of 36 signals throughout the Township, two bids were received. The low bid was Pennsylvania PERCs, Inc. in the amount of \$19,656.00 for a three year contract. PERCs has not had this contract before; however they are managed by an individual who was with the previous contractor who we had for the last four years.

**Motion:** A motion made by Supervisor Weir and seconded by Supervisor Ballard that the Township Manager is authorized to enter into a three-year contract for the maintenance of traffic signals with Pennsylvania PERCs Inc. for a total price of \$19,656.00, is hereby approved. *The motion carried, 5-yes 0-no.*

### **F1-3 Authorization to advertise an ordinance amending the Code of the Township of Derry (Ordinance No. 553), Chapter 210 Section 210-38. Parking prohibited at all times in certain locations by establishing parking restrictions on Old West Chocolate Avenue on the north side from N. Hockersville Road, west for 325 feet.**

**Patrick O'Rourke, Chief of Police** – A complaint was received about the parking of vehicles along Old West Chocolate Avenue and the sight distance issues created by these vehicles. A traffic study was conducted and based on guidelines, the establishment of the parking restriction is warranted.

**Motion:** A motion made by Supervisor Ballard and seconded by Vice-Chairman Moyer that authorization to advertise an ordinance amending the Code of the Township of Derry (Ordinance No. 553), Chapter 210 Section 210-38. Parking prohibited at all times in certain locations by establishing parking restrictions on Old West Chocolate Avenue on the north side from N. Hockersville Road, west for 325 feet, is hereby approved. *The motion carried, 5-yes 0-no.*

### **CORRESPONDENCE/BOARD/COMMITTEE INFORMATION**

Chairman Foley noted that the Hershey Volunteer Fire Company kicked off its capital campaign. It is off to a fantastic start and they look for support from the community.

### **REPORTS**

**Patrick O'Rourke, Chief of Police** - Chief O'Rourke announced that on December 13, 2014, at 1:00 at the Giant Center the annual Kops for Cops benefit hockey game will be held. It is their 9<sup>th</sup>

year and all the proceeds from sales go to the children left behind by the officers killed in the line of duty.

**Barbara S. Ellis, Director of Hershey Public Library** – Ms. Ellis reported the Library is a collection point for the Marines Toys for Tots. On December 10<sup>th</sup>, a Dickens classic program will be held at 6:30. Milt the Mouse is in the library all through December and if a child finds Milt, they will get a treat.

**Charles Emerick, Director of Community Development** – A public hearing on Jiffy Lube will be held on January 27 at 6:30. The Board confirmed the date.

**James Negley, Township Manager** – Manager Negley announced there will be a Liquid Transfer hearing at 6:30 on December 16.

**APPROVAL OF ACCOUNTS PAYABLE (\$4,936.69) AND PAYROLL (\$0).**

Supervisor Engle moved to approve accounts payable in the amount of \$4,936.69 and payroll in the amount of \$0. Supervisor Ballard seconded. ***The motion carried, 5-yes 0-no.***

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one came forward.

**ADJOURNMENT**

Supervisor Engle moved to adjourn the meeting at 8:35 p.m. Vice-Chairman Moyer seconded. ***The motion carried, 5-yes 0-no.***

SUBMITTED BY:

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Justin C. Engle  
Township Secretary

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Brenda Van Deursen  
Recording Secretary