

DERRY TOWNSHIP DOWNTOWN CORE DESIGN BOARD
MEETING MINUTES
April 24, 2017

The meeting of the Derry Township Downtown Core Design Board was called to order at 6:07 p.m. by Member Jennifer Harnden in the Meeting Room of the Derry Township Municipal Complex, 600 Clearwater Road, Hershey, PA.

ROLL CALL

Members Present: Pam Moore; Jennifer Harnden; Susan Cort; Andy Bowman; Jim George; George Achorn

Members Absent: Justin Engle

Also Present: Brandon Williams, Assistant Director of Community Development; Lauren Zumbrun, Economic Development Manager; Jenelle Stumpf, Community Development Secretary

Public registering attendance: Steve Hinkle, Eric Cayton

ORGANIZATION FOR 2017

On a motion made by Member Cort, seconded by Member Moore, and a unanimous vote, the Board appointed Jennifer Harnden as Chairwoman.

On a motion made by Member Moore, seconded by Member Hardnen, and a unanimous vote, the Board appointed Susan Cort as Vice Chairwoman.

On a motion made by Member Moore, seconded by Member Cort, and a unanimous vote, the Board appointed Andy Bowman as Secretary.

NEW BUSINESS

A. Consideration of a new projecting sign on the property located at 110 West Chocolate Avenue (Small Town Fudge; DCDB #392)

Brandon Williams reported that the applicant is proposing a wood sign with dimensional (raised) lettering. Mr. Williams and Chris Brown of Derck & Edson recommended that the sign be approved as proposed.

Chairwoman Harnden inquired if the sign will be illuminated. Eric Cayton (the applicant) answered no.

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Motion

Vice Chairwoman Cort made a motion that the Downtown Core Design Board issue a Recommendation of Appropriateness for the proposal as presented. Member George seconded the motion, which was passed unanimously.

B. Consideration of renovations to the east façade of Building 18, located at 19 East Chocolate Avenue (The Hershey Company, DCDB #393)

Chairwoman Harnden recused herself, as she is an employee of The Hershey Company.

Brandon Williams reported that the applicant is adding windows to the east façade of Building 18 and has proposed two options – two windows or four windows. Mr. Williams and Chris Brown of Derck & Edson had no objections to either proposal but both prefer the four-window option.

Jen Harnden explained that both options are being sent to bid; however, the cost of the four-window option may not be within The Hershey Company's budget. She requested approval for both options just in case.

Member George stated that he prefers the four-window option, but both options would be an improvement to the blank wall that currently exists.

Motion

Member George made a motion that the Downtown Core Design Board issue a Recommendation of Appropriateness for both options of the proposal as presented (with the preference being for the four-window option), with the stipulation that the windows have pre-cast sills to match the existing openings along the East Chocolate Avenue frontage of the building. Member Moore seconded the motion, which was passed by a majority vote (Chairwoman Harnden recused herself).

OTHER BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 6:20 p.m.

Chairwoman